

# Arctera eDiscovery

Optimize eDiscovery workflow with a single end-to-end solution.

Maximize efficiency and performance for your organization's legal and investigative needs. A powerful, defensible compliance and governance solution, Arctera eDiscovery provides versatile data protection through data collection, purpose-built review, and analytics.

As part of the Arctera Unified Platform, it enhances data visibility and insights to strengthen eDiscovery and legal preparedness. Organizations can reduce storage costs, control unstructured data, and prioritize high-risk information to mitigate potential threats and improve overall compliance posture.

## Are You Prepared for a Discovery Request?

Discovery motions for data are common in litigation. Yet, organizations are often unprepared to find electronically-stored information (ESI), including emails, attachments, loose files, and workspace collaboration data. And eDiscovery is no longer limited to litigation. Privacy requests, Freedom of Information Act requests, and internal investigations leverage the same processes.

Arctera eDiscovery supports cross-functional features to help your internal and external legal teams, IT, HR, and other organizational stakeholders collaborate more efficiently. Teams can locate their intended datasets quickly using built-in tools including:

- Real-time iterative search
- Collaborative eDiscovery workflow
- Flexible SaaS export options

## Get Litigation-Ready

With the unrelenting increase in electronic data volumes, information governance requirements have expanded beyond highly regulated industries to organizations of all sizes. Avoiding heavy fines and severe legal sanctions calls for an uncomplicated way to search for relevant information and quickly fulfill eDiscovery or investigative requests.

Arctera eDiscovery allows you to:

- Accelerate eDiscovery and other investigative inquiries using scalable grid architecture, advanced indexing technology, and powerful search capabilities to deliver results in seconds.
- Streamline matter management by providing legal teams and outside counsel with direct access to your repository. A built-in collaborative workflow allows teams to share the workload across multiple reviewers, quickly cull search results, and apply work product to relevant items.
- Minimize disruption to your IT team by designating internal and external reviewers and administrators to perform self-service online export of search results.

## Capture Everything Anywhere

Extend data collection to the sources most relevant to your regulatory compliance, internal policies, and eDiscovery initiatives. Collect content from more than 130 sources including relevant emails, videos, and data from native external data sources and collaboration tools such as Microsoft Teams, OneDrive, SharePoint, Salesforce, Slack, Zoom, and Copilot. Employ advanced archiving to preserve content types by policy and prevent accidental deletion. Enrich metadata for early case assessment in a rich, native view.

Arctera eDiscovery also provides a one-stop solution for Microsoft 365, capturing your entire Microsoft 365 ecosystem for eDiscovery needs.

## Leverage Advanced, Iterative Search

Scalable grid architecture and advanced indexing technology provide search results in seconds. In addition, designated reviewers and administrators can use the powerful search functionality to build iterative searches (also referred to as search-within-search). Use criteria such as keyword, custodian, and date range to refine searches and locate relevant information. If a selection narrows the search results too significantly, you can simply remove it without having to rebuild the entire search.

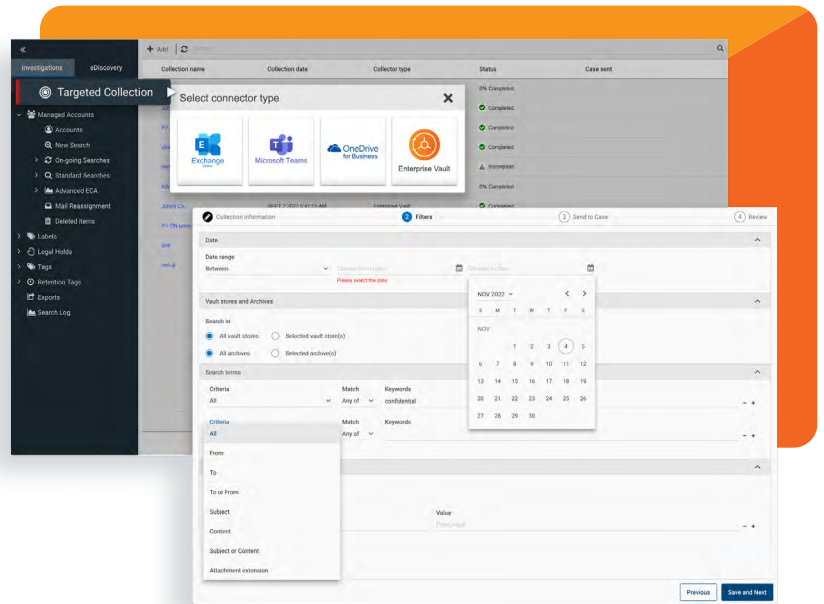


Figure 1. Access relevant content sources for discovery or archiving purposes

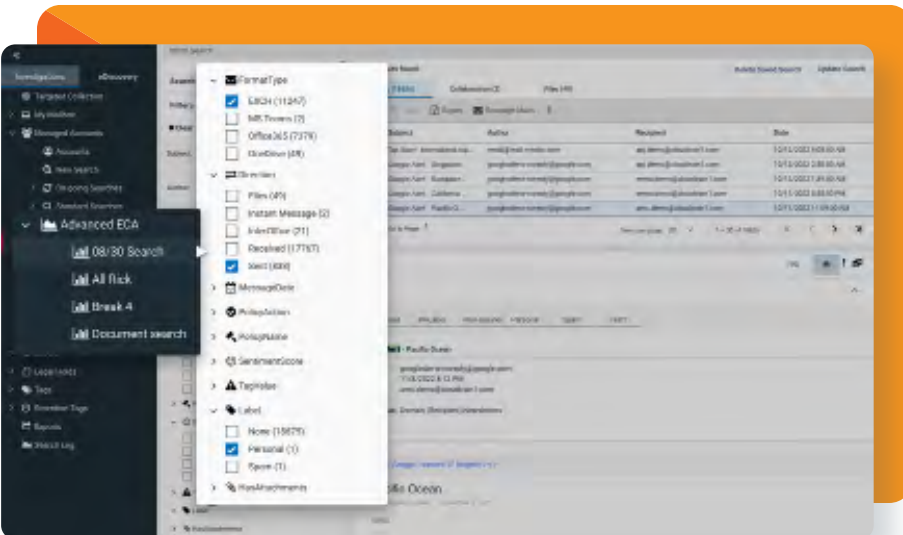


Figure 2. Quickly conduct advanced searches using multiple criteria, and analyze results in a purpose-built review platform

## Collaborate More Effectively

Collaborative workflows encompass all the matter-management capabilities so multiple reviewers can interact and collaborate on a specific eDiscovery matter as part of the process. Once a matter is created, an administrator can provision each reviewer with distinct privileges within the case, allowing them to perform functions such as reviewing messages, viewing logs and reports, creating exports, managing other reviewers, and editing.

Once granted access to the matter, reviewers can use basic and advanced features to search the archives of the custodians involved. They can save searches and assign them to other reviewers to distribute the workload and expedite the eDiscovery process. Reviewers can also place archived information on hold, apply review status or labels, categorize archived information, and add notes for other reviewers. In addition, reporting functionality allows reviewers and administrators to view audit trails of individual messages or the history of an entire matter.

Once they've established the desired criteria, reviewers or administrators can save the search. Once a search is saved, Arctera eDiscovery adds any new relevant information to the results automatically, significantly reducing review time. Boolean, proximity, and wildcard search functionality provide additional paths to locate relevant information quickly and further cull results prior to export.

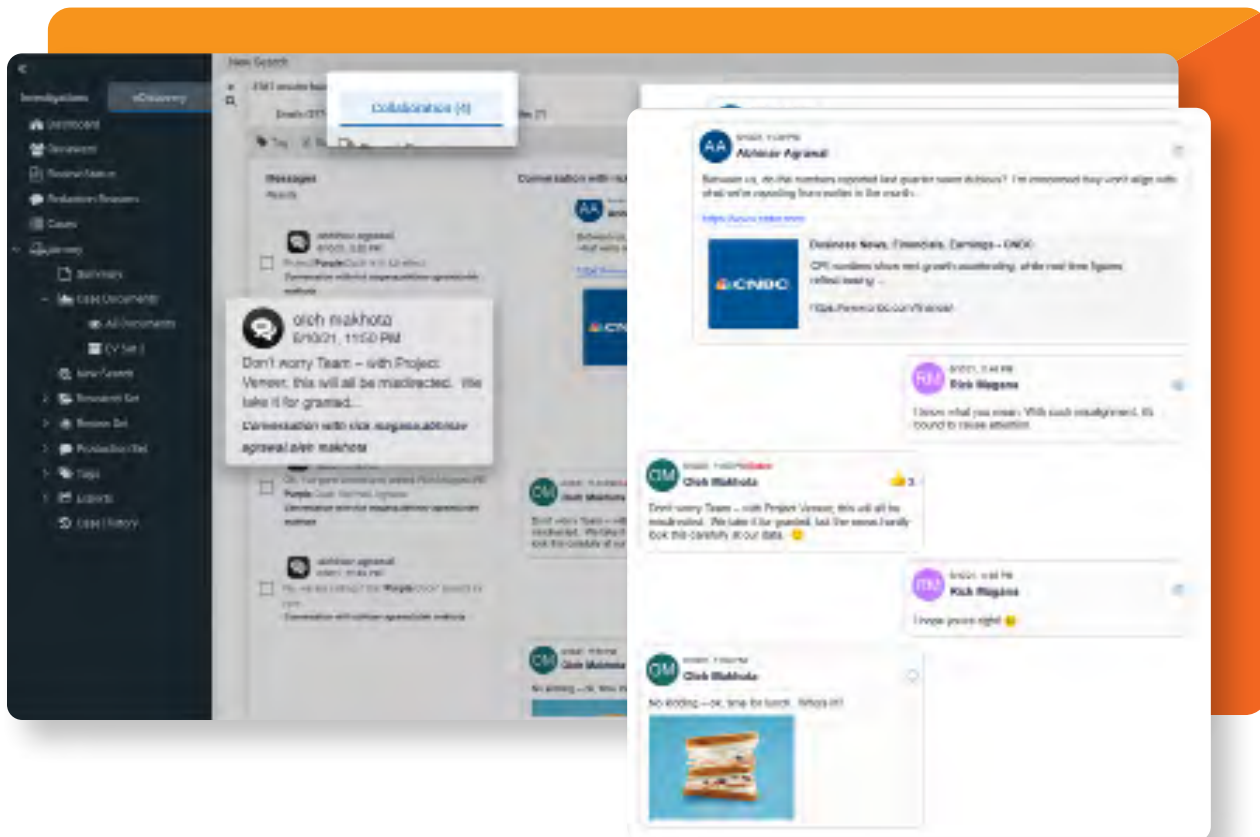


Figure 3. Collaboration view (MS Teams) with tag and legal hold capabilities, and near-native chat review

### Choose Flexible Export Options

Designated reviewers and administrators can easily perform self-service, online exports of search results. Export items in EML, PST, and JSON formats – with or without EDRM XML files – for import into downstream eDiscovery solutions or defensibly as a product. The export menu also allows authorized reviewers and administrators to name and password-protect their exports.

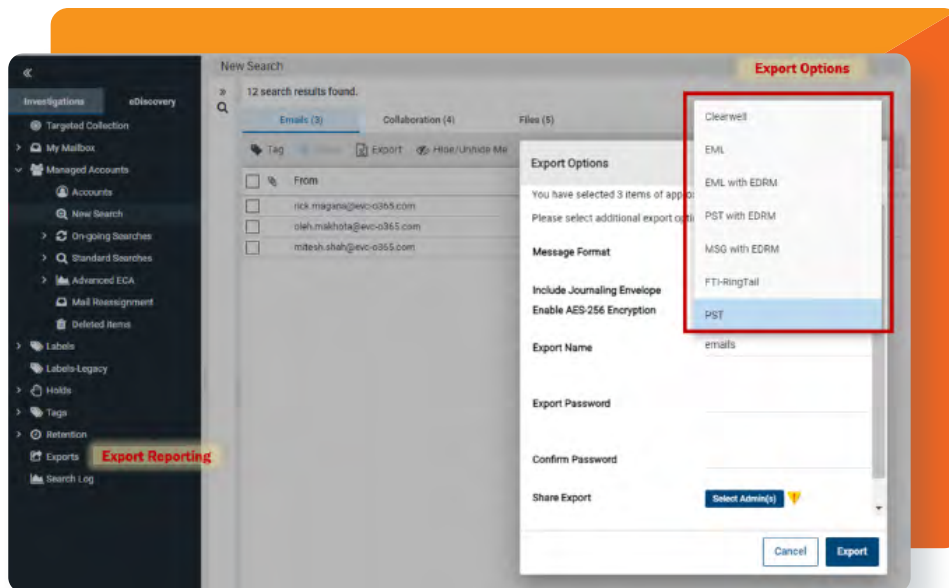


Figure 4. Flexibly export search results online for further review and analysis

## Azure Blob Storage

Arctera eDiscovery includes export to Microsoft Azure Blob Storage, allowing you to send exported data directly to a designated location in Azure cloud. Legal teams can export data in native or defensible-production format directly to an Azure blob storage location. This allows you to keep data in the cloud, avoiding the need to download and then upload exported data. With a one-time export, you gain the convenience of keeping data in the cloud while expediting sending it to a co-counsel or opposing counsel.

## Next Steps

Learn more about how [Arctera eDiscovery](#) can help your organization manage data to address legal and compliance requirements.

## About Arctera

Arctera, a Cloud Software Group company, is the leading global provider of compliance and governance solutions that enable firms to unleash game-changing technologies into their organizations while minimizing risk. Created in 2024 from Veritas Technologies, Arctera helps the biggest companies in the world monitor and control exactly how their information is being accessed, used and shared. The Arctera Unified Platform is able to capture data from over 130+ different content sources, and more than 280 AI policies help firms streamline compliance and adapt to evolving regulations.



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